



Position Title : **Project Manager**
Duty Station : **Ouagadougou, Burkina Faso**
Classification : **Professional Staff, Grade P2**
Type of Appointment : **Fixed term, one year with possibility of extension**
Estimated Start Date : **As soon as possible**
Closing Date : **30 January 2017**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged. For the purpose of the vacancy, the following candidates are considered as first-tier candidates:

1. *Internal candidates*

2. *Qualified applicants from the following NMS countries:*

Antigua and Barbuda, Benin, Bahamas, Botswana, Belize, Congo, Cabo Verde, Djibouti, Micronesia (Federated States of), Gabon, Gambia, Guyana, Iceland, Cambodia, Comoros, Lesotho, Luxembourg, Libya, Montenegro, Marshall Islands, Mongolia, Mauritania, Maldives, Namibia, Nauru, Papua New Guinea, Paraguay, Seychelles, Slovenia, Suriname, El Salvador, Swaziland, Timor-Leste, Trinidad and Tobago, United Republic of Tanzania, Holy See, Saint Vincent and the Grenadines, Venezuela (Bolivarian Republic of), Vanuatu, Samoa

Context:

Under the overall supervision of the Regional Director for West and Central Africa (WCA), in coordination with the Regional Thematic Specialist on Migration & Development in Dakar and under the direct supervision of the Head of Office in Burkina Faso, the successful candidate will plan, manage and coordinate the implementation of IOM's Burkina Faso project on Youth and Employment (YEM) in supporting livelihood and economic development opportunities for potential migrants and host communities (with direct management of these activities in Burkina Faso) in order to prevent irregular migration in the Centre-East region.

Core Functions / Responsibilities:

1. Provide support and assistance for the timely start-up of the various phases or components of the project/programme. Follow up on logistical and administrative arrangements, cooperate with national and international authorities, provide information and assist with arrangements required for the recruitment of project staff, and ensure that donor reporting information and schedules are available.

2. Develop a comprehensive understanding of Burkina Faso governmental policies and interventions for employment promotion (including self-employment). Facilitate experience

sharing of national stakeholders in Burkina Faso (international organizations, governmental, private and NGOs) with regard to the promotion and dissemination of employment policies.

3. Liaise with governmental and non-governmental partners at the central and local levels, providing responsive and professional technical assistance related to the youth employment promotion as required.

4. In coordination with project's partners, establish and coordinate different committees planned in the project at both political and technical level.

5. Commission and coordinate various studies as envisioned by the project. This includes recruiting consultants' and NGOs in coordination with the Government and donors as well as ensuring that publications produced are in line with IOM's procedures and standards.

6. In coordination with Government and Non States Actors, including international organizations, harmonize training modules, organize training workshops and capacity building programs for project beneficiaries and partners including authorities, local CSOs and Microfinance Institutions associated with YEM project activities.

7. Ensure equal access to training and grant programs activities by all segments of relevant community, including equal access, gender and persons living with disabilities participation

8. In coordination with Project Assistants, including the Monitoring and Evaluation Assistant, develop and implement a sound monitoring system for implementing partners: mechanism for the disbursement of grants to subcontracted NGOs, in coordination with the donor, and ensure an effective and timely reporting and monitoring, including a comprehensive tracking system to monitor all sub-grants and ensure that relevant documentation can be made available upon request.

9. In coordination with the Monitoring & Evaluation Assistant, establish and implement a monitoring and evaluation system for project activities, taking into account the micro finance institution' M&E system.

10. Through regular consultations with the project assistant in communication, ensure adapted and successful awareness raising activities on irregular migration and the overall project activities.

11. Supervise project staffs and consultants, ensuring responsibility is appropriately delegated and helping to build relevant internal capacities.

12. Collaborating with Italian Cooperation in the development of the CINEMARENA Project.

13. Participate in the meeting of the sectoral dialogue framework (CSD) between PTF and Government and concerning the area of intervention of the project in close collaboration with the AICS office of Ouagadougou

14. Perform such other duties as may be assigned.

Required Qualifications and Experience:

Education

- Master's degree in Development, Political or Social Sciences or a related field from an accredited academic institution with two years of relevant professional experience; or
- University degree in the above fields with four years of relevant professional experience.

Experience

- Experience in development-related field including experience in the WCA region. Specific experience in skills development training, entrepreneurship and labour market promotion are assets;
- Familiarity with peculiarities and problems of labour market in low income countries, namely the relationship between labour market behaviour and economic cycles, as well as pattern of informality, mobility and migration;
- Experience in liaising with government authorities, other national/international institutions and donors (including Italian development agencies) and maintain effective working relationships with government authorities, and other project partners;
- Excellent knowledge of migration management principles, concepts and techniques;
- Excellent report writing skills and level of computer literacy;
- Sound knowledge of migration related issues, including migration drivers, economic and social conditions of migrants in Burkina Faso;
- Good knowledge of financial and administrative management as well as resources mobilization skills;
- Ability to supervise and lead staff effectively in order to achieve desired goals;
- Excellent trouble-shooting and problem solving skills;
- Ability to work effectively and harmoniously in a team and with colleagues from varied cultures and professional backgrounds.

Languages

Fluency in English and French is required. Working knowledge of Bissa and Dioula is an advantage.

Desirable Competencies:

Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms;
- Client Orientation – works effectively well with client and stakeholders;
- Continuous Learning – promotes continuous learning for self and others;
- Communication – listens and communicates clearly, adapting delivery to the audience;
- Creativity and Initiative – actively seeks new ways of improving programmes or services;
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others;
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation;
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

Other:

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment,

accreditation, any residency or visa requirements, and security clearances.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 30 January 2017 at the latest, referring to this advertisement.

For further information, please refer to:

<http://www.iom.int/cms/en/sites/iom/home/about-iom-1/recruitment/how-to-apply.html>

In order for an application to be considered valid, IOM only accepts online profiles duly completed.

Only shortlisted candidates will be contacted. You can track the progress of your application on your personal application page in the IOM e-recruitment system.

Posting period:

From 17.01.2017 to 30.01.2017

Requisition: VN 2017/21 (P) - Project Manager (P2) - Ouagadougou, Burkina Faso (54940518) Released
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