



Embassy of Italy to Sudan

**“Support Migrants and Host Communities in improving Access to Safe Water and Sanitation -Eastern Sudan”
EUTF SDN 11**

Program funded by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation and the Italian Agency for Development and Cooperation

Delegation Agreement no. T05-EUTF-HOA-SDN-11-02

PROFESSIONAL VACANCY ANNOUNCEMENT NO. SDN11 01/2018

PROJECT OFFICER

In accordance with the Italian Decree 165/2001 art. 7 co.6, the Italian Embassy in Sudan assisted by the Sudan - Office of the Italian Agency for Development Cooperation, intends to recruit a Program officer in the framework of “Support Migrants and Host Communities in improving Access to Safe Water and Sanitation - Eastern Sudan – ” EUTF SDN 11 (hereafter referred to as “the Program”), financed by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation.

The contract will be for no 32 months (up to the end of the Program).

PROGRAM DESCRIPTION

The programme, **“Support Migrants and Host Communities in improving Access to Safe Water and Sanitation -Eastern Sudan –”** is a component of a larger 15 M EUR intervention funded by the European Union Emergency Trust Fund for Stability and Addressing the Root Causes of Irregular Migration and Displaced Persons in Africa: ***The Regional Development and Protection Programme (RDPP) in Sudan: Enhancing alternatives to first and secondary movement from Sudan***.

The main scope of the *Component* implemented by Italian Cooperation, is to *improve access to water sources – for human and livestock – to sanitation and hygiene services for host communities, migrants, refugees and IDPs in Kassala (Girba Locality) and Gedaref (Alfeshega and Basonda Localities).*

The most crucial intervention areas are:

- Improving water sources and sanitation facilities, for the refugee camps and in neighbouring villages in favour of the host communities:
 - rehabilitation/construction water sources for human and agricultural/livestock use;
 - support waste management and disposal, especially in Girba Town;
- providing latrines/sewage systems to schools and health facilities in camps and neighbouring villages
- Providing capacity building to local authorities to administer/manage water systems
- Promoting hygiene and sanitation practices at community level.

Expected start of employment: at the end of the selection process.

Duty station: Khartoum with frequent duty travels to the areas of intervention.

Remuneration: Euro 5.636,00/monthly according to Italian Decree n. 1988/128/000863/3-ISE 2016

1. KEY FUNCTIONS

The project officer assists the Programme Team Leader in the technical realization of the action components and performs the function of “Operational Initiator” in terms of kick off and follow-up of the technical activities of the action. The expert answers to the head of mission of his work. He/she will report to the Programme Team Leader.

The Project Officer will be directly responsible for:

- Contribute to the correct technical implementation of the Programme.
- Contribute to the preparation and update of the work plan of the Programme.
- Organise and monitoring fieldwork activities.
- Assist the program manager in the preparation of the Terms of Reference - ToR of tenders and calls for proposals.
- Verify and monitor the technical implementation and results achieved by the selected implementing agents.
- Ensure quality and integrity of implementation, including adherence to technical guidelines, administrative systems, and established deadlines
- Organise and monitor the efficiency and effectiveness of the activities carried out by experts during short term missions.
- Support and supervising the activities carried out by the Programme Management Units.
- Support the report writing on the progress of the Programme (midterm and final evaluation reports).
- Represent the Italian Cooperation externally
- Collaborate and coordinate with the government, NGOs, and UN agencies on WASH issues at State and Locality level.
- Participate at State and Locality level WASH meetings and other relevant humanitarian/recovery coordination meetings.
- Participate in district and provincial level WASH meetings and other relevant humanitarian/recovery coordination meetings.
- Perform any other activity required for the correct implementation of the Program.

2. REQUIREMENTS

Essential requirements

- a. University degree (level 7 European Qualification Framework EQF) in WASH related studies (engineering, public health, geology, Water and Sanitation etc.).

The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research www.miur.it.

Other degrees/diplomas (level 6/5 European Qualification Framework EQF) and/or in different fields related to of social service, community development, cooperation, will be considered when matched with qualified professional experience in the sector of intervention.

Language:

- b. English both written and spoken C1 European level.
- c. Italian, if not mother tongue, at C1 European level both written and spoken.

Experience and competencies:

- d. Minimum two (2) years of relevant professional experience in the Wash sector with international organizations and/or governmental and non-governmental bodies.
- e. At least one (1) year experience working in the field within the framework of development programs in developing countries, interacting with beneficiaries in rural communities and local authorities.

The following **preferred requirements** will also be taken into consideration:

- Post-graduation degrees (Master-Doctorate) in Wash/public Health/social service/development program related topics.
- Good experience in data collection, analysis and report writing.
- Good knowledge of Project cycle management/theory of change.
- Excellent capacity on reporting in writing and verbally in the language of the program (English)
- Proficient in using computers including Microsoft programs, spread sheets, Email (outlook) and internet.
- Experience in implementing intervention on water network systems, safe excreta disposal, waste collection and disposal, medical waste management, vector control.
- Knowledge on nutrition programs and services
- Experience in the preparation and revision of tender documents and calls for proposal.
- Very good communication skills (verbal and writing) and capacity to prepare and submit presentations.
- Knowledge of Arabic (basic).
- Previous experience in the Country/Region indicated in this vacancy.
- Being immediately available to hold the appointment.

3. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission, appointed by the Ambassador, according to the following criteria:

Education, experience, competencies and preferred requirements (Max 70 points).

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with reference to academic titles and professional experience.

Candidates scoring at least 55 points will be included in the shortlist and will be invited for an interview.

Interview (Max 30 points)

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of the Italian Embassy in Khartoum. English competencies and communication skills will be verified during the interview.

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 70 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

4. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having been dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

1. Motivation letter in English.
2. Copy of valid Passport.
3. Curriculum vitae in English (Europass format).
4. A declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received **before 12:00 (Central European time) on the 19st of May 2018** at the following email address: recruitment@coopitsudan.org

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number.

5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement
- ii. Applications without **essential requirements a,b,c,d,e** at point 2. of this announcement
- iii. Application not signed
- iv. Application received after the deadline stated in this announcement

6. RESULTS OF THE SELECTION

Only short-listed candidates will be informed of the results of the selection process.

7. PROTECTION OF PRIVACY

The candidates will give their unambiguous consent to the use of their personal data for this selection process (Italian D. Lgs. 196/2003).

8. PROTECTION CLAUSE

At any stage of the selection process the Italian Embassy in Khartoum has the right at its own complete discretion to terminate the recruitment process.




The Ambassador
Fabrizio Lobasso