



*Ambasciata d'Italia  
a Khartoum*

Prot. n. 24

*L'Ambasciatore*

VISTO il Decreto legislativo 30 marzo 2001, n. 165, art. 7, comma 6 che disciplina il conferimento di incarichi di collaborazione da parte delle pubbliche amministrazioni;

VISTA la legge n. 125 del 11.08.2014 recante la disciplina generale sulla cooperazione internazionale allo sviluppo anche con riferimento alla partecipazione dell'Italia all'esecuzione di programmi europei di aiuto allo sviluppo;

VISTO il D.M. n. 113 del 22 luglio 2015 recante il regolamento dell'Agenzia italiana per la cooperazione allo sviluppo;

VISTO l'art.26 del D.P.R. 54 1° febbraio 2010, n. 54, recante norme in materia di autonomia gestionale e finanziaria delle rappresentanze diplomatiche e degli Uffici consolari di I categoria del Ministero degli affari esteri;

CONSIDERATA la convenzione tra MAECI/DGCS e AICS del 20 gennaio 2016 (art. 9 lett. m) prevede, inoltre, che "l'Agenzia, anche mediante le proprie sedi all'estero e attraverso missioni congiunte, assicuri ogni utile supporto di natura tecnico-operativa nella realizzazione degli interventi con finanziamento dell'UE assegnati al Ministero ai sensi dell'art. 6 co 2 della legge istitutiva e dell'art. 25 co.7 dello Statuto

VISTO l'accordo di Delega n. T05-EUTF-HOA-SDN-13-01 sottoscritto in data 16 maggio 2017 ai sensi del quale la locale Delegazione UE delega all'Ambasciata d'Italia a Khartoum l'esecuzione del Programma "**Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan**" EUTF SDN 13

CONSIDERATO che, per l'esecuzione degli accordi di delega sono necessari degli uffici di Programma Statali (SPO – State Program Offices) a supporto;

CONSIDERATO che, all'interno di tali uffici, come da piano operativo e finanziario (Annex I e III dell'Accordo di delega) è prevista la figura del Civil Work Project Officer che assicuri la corretta gestione e il raggiungimento degli obiettivi fissati dal programma stesso;

CONSIDERATO che, accertata in concreto, anche attraverso consultazioni con il competente Ufficio per le risorse umane, l'indisponibilità all'interno dell'Amministrazione di personale in possesso delle



caratteristiche idonee a svolgere le attività richieste e ritenuto pertanto indispensabile ricorrere alla collaborazione di soggetti esterni all'Amministrazione.

RICORDATO che tale incarico non costituisce in alcun caso rapporto d'impiego con l'Amministrazione.

PRESO ATTO che il presente atto non comporta oneri aggiuntivi per il bilancio dello Stato e che trova copertura finanziaria nel budget dell'Accordo di delega n T05-EUTF-HOA-SDN-13-01

## DECRETA

Di avviare la procedura di selezione per l'affidamento di un incarico di collaborazione per la figura professionale del Civil Work Project Officer a valere sull'Accordo di delega T05-EUTF-HOA-SDN-13-01 avente le caratteristiche specificate nell'avviso di selezione (Allegato 1).

Che il suddetto incarico di collaborazione avrà una durata massima di n 32 mesi con un compenso mensile lordo pari a ca euro 6.635,00 in linea con le indennità previste dal DM 1998/128/000863/3 – ISE 2016 e successive modificazioni, applicate alle missioni brevi e lunghe nell'ambito di programmi di cooperazione;

Che le candidature pervenute saranno valutate da una commissione appositamente nominata e che la lista di coloro risultati idonei, stilata al termine delle selezioni, avrà una validità di n. 12 mesi.

Che avendo approvato pertanto l'avviso di selezione per la figura professionale del Civil Work Project Officer si procederà darne massima diffusione con la pubblicazione sul sito di questa Ambasciata nonché su quello dell'AICS per la durata di n. 15 giorni.

Khartoum, 16 maggio 2018



L'Ambasciatore  
Fabrizio Lobasso



Embassy of Italy to Sudan

**“Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan” EUTF SDN 13**  
*Program funded by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation and the Italian Agency for Development and Cooperation*

**Delegation Agreement no. T05-EUTF-HOA-SDN-13-01**

**PROFESSIONAL VACANCY ANNOUNCEMENT NO. SDN13 03/2018**

#### **CIVIL WORK PROJECT OFFICER**

In accordance with the Italian Decree 165/2001 art. 7 co.6, the Italian Embassy in Sudan assisted by the Sudan - Office of the Italian Agency for Development Cooperation, intends to recruit a Team Leader (Program Coordinator) in the framework of “Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan” EUTF SDN 13 (hereafter referred to as “the Program”), financed by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation.

The contract will be for no 32 months (up to the end of the Program).

#### **PROGRAM DESCRIPTION**

The programme, **“Strengthening resilience for refugees, IDPs, and host communities in Eastern Sudan”** is based on **EU Trust Fund objective** strengthening resilience of most vulnerable communities.

Main scope of the initiative is to strengthen health systems at Locality level to better deliver basic packages of health services in Eastern Sudan States (Gedaref, Kassala, Red Sea), with the final aim of creating a more conducive and sustainable living environment for host communities, displaced populations, and refugees.

The most crucial intervention areas are:

- 1) Investing in capacity building of human resources for health system at the level of front line providers,
- 2) Improving the status of the PHC facilities and availability of supplies,
- 3) Enhancing access and quality of the “Basic Package of Health Services”, Reproductive Health and Nutrition Services to the served population;
- 4) Increasing the level of integration of care at community level through community involvement and awareness raising on health risks practices and behaviours;
- 5) Strengthening the Public Health System at locality level to improve health service accessibility for host communities and migrants/refugees/IDPs.

**Expected start of employment:** at the end of the selection process.

**Duty station:** Kassala with frequent duty travels in the areas of intervention.

**Remuneration:** Euro 6,635 gross/monthly according to Italian Decree n. 1988/128/000863/3-ISE 2016

## 1. KEY FUNCTIONS

The **Civil Works Project Officer** will have a support role in the technical aspects of the implementation of the Programme SDN13 “Strengthening resilience for refugees, IDPs, and host communities in Eastern Sudan”. He/she will report to the Programme Team Leader and he/she will be under the supervision of The Ambassador.

The Civil Works project officer will provide the technical assistance required during the execution of the entire procedures for the definition and assignment of works contracts.

In particular will:

- Coordinate all the activities concerning civil works in the states of Kassala, Red Sea and Gedaref. (e.g.: execution of assessments and measurements; definition/completion of all executive projects phases, Coordination with the "field engineers/work directors"; coordination and communication with contractors. Ensure the proper performance of the assigned works, according to the legislative decree law no. 50/2016.)
- Support the project manager as required in any technical meeting with contractors, beneficiaries, and counterparts.
- Ensure technical support to the administration office for:
  - Organising and preparing all calls for tenders and calls for proposals in compliance with the Italian Procurement Law, as well as the Practical Guide to Contract Procedures for EU External Actions (PRAG).
  - Defining Terms of Reference of tenders and calls for proposals in collaboration with the technical experts.
  - Supporting the evaluation commission in the award process for tenders.
  - Preparing progress and final reports of the works contracts.
  - Checking the regular progress of civil works as well as the correctness of reports and relevant documentation prepared by the local works directors to facilitate the procedures of “RUP” (responsible for the procedures) competence;
- Ensure proper communications and relations with the beneficiaries of Civil Works
- notify possible contracts conditions breaches;
- identify any strain with works execution timing and suggest possible solutions;
- Preparing summary reports with photographic documentation about the execution of the works;
- Performing other duties requested.

## 2. REQUIREMENTS

### Essential requirements

#### Education:

- a. Master’s degree (level 7 European Qualification Framework EQF) in Engineering, Architecture or other relevant discipline.  
The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research [www.miur.it](http://www.miur.it).

**Language:**

- b. English both written and spoken: C1 European level.
- c. Italian, if not mother tongue, both written and spoken: C1 European level.

**Experience and competencies:**

- Minimum five (5) years of relevant professional experience in the civil works sector with international organizations and/or governmental and non-governmental bodies.
- Good experience in Health Infrastructures for rural area in Developing countries
- Good experience in sustainable and durable technologies for developing countries with innovative solutions.
- Good knowledge of Italian Cooperation and EuropeAid policies about civil works
- Proficient in using computers including AutoCAD/ ArchiCAD, Microsoft programs, spread sheets, Email (outlook) and internet.
- Being immediately available to hold the appointment

The following **preferred requirements** will also be taken into consideration:

- Previous Experience in Actions within EU Delegation Agreement frameworks (indirect management)
- Experience in Hard To reach and limited resource settings
- Experience in realizing PHC, MHC and RH facilities in Developing Countries.
- Experience in Health District System conceptual framework.
- Previous responsibility for tender procedures
- experience in works with low environmental impact solutions (green energy, water saving, wastage management etc.)
- Experience of Project Cycle Management for health projects and programmes.
- Previous experience in the Country/Region indicated in this vacancy.

**3. EVALUATION OF APPLICATIONS**

The selection will be conducted by an Evaluation Commission, appointed by the Ambassador, according to the following criteria:

**Education, experience, competencies and preferred requirements (Max 70 points)**

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with reference to academic titles and professional experience.

Candidates scoring at least 55 points will be included in the shortlist and will be invited for an interview.

**Interview (Max 30 points)**

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of Embassy in Khartoum.

English competencies and communication skills will be verified during the interview.

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 70 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

#### 4. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date, and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- I. Not having been dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

1. Motivation letter in English.
2. Copy of valid Passport.
3. Curriculum vitae in English (Europass format).
4. A declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received **before 12:00 (Central European time) on the 31<sup>st</sup> of May 2018** at the following email address: [recruitment@coopitsudan.org](mailto:recruitment@coopitsudan.org)

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number.

#### 5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement
- ii. Applications without essential requirements a,b,c,d,e,f at point 2. of this announcement
- iii. Application not signed
- iv. Application received after the deadline stated in this announcement

## **6. RESULTS OF THE SELECTION**

Only short-listed candidates will be informed of the results of the selection process.

## **7. PROTECTION OF PRIVACY**

The candidates will give their unambiguous consent to the use of their personal data for this selection process (Italian D. Lgs. 196/2003).

## **8. PROTECTION CLAUSE**

At any stage of the selection process, the Italian Embassy in Khartoum has the right at its own complete discretion to terminate the recruitment process.

  
The Ambassador  
Fabrizio Lobasso

