



*Ambasciata d'Italia  
a Khartoum*

*L'Ambasciatore*

Prot. n. 23

VISTO il Decreto legislativo 30 marzo 2001, n. 165, art. 7, comma 6 che disciplina il conferimento di incarichi di collaborazione da parte delle pubbliche amministrazioni;

VISTA la legge n. 125 del 11.08.2014 recante la disciplina generale sulla cooperazione internazionale allo sviluppo anche con riferimento alla partecipazione dell'Italia all'esecuzione di programmi europei di aiuto allo sviluppo;

VISTO il D.M. n. 113 del 22 luglio 2015 recante il regolamento dell'Agenzia italiana per la cooperazione allo sviluppo;

VISTO l'art.26 del D.P.R. 54 1° febbraio 2010, n. 54, recante norme in materia di autonomia gestionale e finanziaria delle rappresentanze diplomatiche e degli Uffici consolari di I categoria del Ministero degli affari esteri;


CONSIDERATA la convenzione tra MAECI/DGCS e AICS del 20 gennaio 2016 (art. 9 lett. m) prevede, inoltre, che "l'Agenzia, anche mediante le proprie sedi all'estero e attraverso missioni congiunte, assicuri ogni utile supporto di natura tecnico-operativa nella realizzazione degli interventi con finanziamento dell'UE assegnati al Ministero ai sensi dell'art. 6 co 2 della legge istitutiva e dell'art. 25 co.7 dello Statuto

VISTO l'accordo di Delega n. T05-EUTF-HOA-SDN-13-01 sottoscritto in data 16 maggio 2017 ai sensi del quale la locale Delegazione UE delega all'Ambasciata d'Italia a Khartoum l'esecuzione del Programma "**Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan**" EUTF SDN 13

CONSIDERATO che, per l'esecuzione degli accordi di delega è necessaria un'unità di progetto (PMU - Program Management Unit) a supporto di quest' Ambasciata;

CONSIDERATO che, all'interno di tale unità di programma, come da piano operativo e finanziario (Annex I e III dell'Accordo di delega) è prevista la figura del Communication Officer che assicuri la corretta gestione e il raggiungimento degli obiettivi fissati dal programma stesso;

CONSIDERATO che, accertata in concreto, anche attraverso consultazioni con il competente Ufficio per le risorse umane, l'indisponibilità all'interno dell'Amministrazione di personale in possesso delle



caratteristiche idonee a svolgere le attività richieste e ritenuto pertanto indispensabile ricorrere alla collaborazione di soggetti esterni all'Amministrazione.

RICORDATO che tale incarico non costituisce in alcun caso rapporto d'impiego con l'Amministrazione.

PRESO ATTO che il presente atto non comporta oneri aggiuntivi per il bilancio dello Stato e che trova copertura finanziaria nel budget dell'Accordo di delega n T05-EUTF-HOA-SDN-13-01

## DECRETA

Di avviare la procedura di selezione per l'affidamento di un incarico di collaborazione per la figura professionale del Communication Officer a valere sull'Accordo di delega T05-EUTF-HOA-SDN-13-01 avente le caratteristiche specificate nell'avviso di selezione (Allegato 1).

Che il suddetto incarico di collaborazione avrà una durata massima di n 32 mesi con un compenso mensile lordo pari a ca Euro 5.636,00 in linea con le indennità previste dal DM 1998/128/000863/3 – ISE 2016 e successive modificazioni, applicate alle missioni brevi e lunghe nell'ambito di programmi di cooperazione;

Che le candidature pervenute saranno valutate da una commissione appositamente nominata e che la lista di coloro risultati idonei, stilata al termine delle selezioni, avrà una validità di n. 12 mesi.

Che avendo approvato pertanto l'avviso di selezione per la figura professionale del Communication Officer si procederà darne massima diffusione con la pubblicazione sul sito di questa Ambasciata nonché su quello dell'AICS per la durata di n. 30 giorni.

Khartoum, 16 maggio 2018



L'Ambasciatore  
Fabrizio Lebasso



Embassy of Italy to Sudan

**“Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan” EUTF SDN 13**  
*Program funded by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation and the Italian Agency for Development and Cooperation*

**Delegation Agreement no. T05-EUTF-HOA-SDN-13-01**

**PROFESSIONAL VACANCY ANNOUNCEMENT NO. SDN13 04/2018**

### **COMMUNICATION OFFICER**

In accordance with the Italian Decree 165/2001 art. 7 co.6, the Italian Embassy in Sudan assisted by the Sudan - Office of the Italian Agency for Development Cooperation, intends to recruit a Team Leader (Program Coordinator) in the framework of “Strengthening resilience for refugees, IDPs and host communities in Eastern Sudan” EUTF SDN 13 (hereafter referred to as “the Program”), financed by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation.

The contract will be for no 32 months (up to the end of the Program).

### **PROGRAM DESCRIPTION**

The programme, **“Strengthening resilience for refugees, IDPs, and host communities in Eastern Sudan”** is based on **EU Trust Fund objective** strengthening resilience of most vulnerable communities.

Main scope of the initiative is to strengthen health systems at Locality level to better deliver basic packages of health services in Eastern Sudan States (Gedaref, Kassala, Red Sea), with the final aim of creating a more conducive and sustainable living environment for host communities, displaced populations, and refugees.

The most crucial intervention areas are:

- 1) Investing in capacity building of human resources for health system at the level of front line providers,
- 2) Improving the status of the PHC facilities and availability of supplies,
- 3) Enhancing access and quality of the “Basic Package of Health Services”, Reproductive Health and Nutrition Services to the served population;
- 4) Increasing the level of integration of care at community level through community involvement and awareness raising on health risks practices and behaviours;
- 5) Strengthening the Public Health System at locality level to improve health service accessibility for host communities and migrants/refugees/IDPs.

**Expected start of employment:** at the end of the selection process.

**Duty station:** Khartoum with frequent duty travels in the areas of intervention.

**Remuneration:** Euro 5.636 gross/monthly according to Italian Decree n. 1988/128/000863/3-ISE 2016

## 1. KEY FUNCTIONS

The communication officer assists the Team Leader of the program in the implementation of the visibility plan. The expert answers to the head of mission of his/her work. The communication officer works closely with the Communication Unit of the Italian Agency for Development Cooperation in Khartoum to implement the following tasks:

- Ensures that the visibility plan is implemented in line with the manual: "Communication and Visibility Manual for EU External Actions" of the commission, also with reference to the graphics line
- Collaborates with the administrative expert to ensure maximum publicity in the tender documents and the publication of the annual list of beneficiaries and suppliers
- Constantly produces and updates the informative material (newsletter and factsheet) and other publishing and multimedia products envisaged and considered valid for the dissemination of the activities and results of the Action within the Program of SDN13 and others
- Organizes events for launching and closing events, seminars and official visits to the Action area of intervention
- Prepares thematic reports on the development of the action and its results
- Responsible for drafting and editing the intermediary and final reports to be submitted to the local EU Delegation
- Maintains constant relations with local media
- Assists the Team Leader and the Head of Mission keeping relations with media
- Works to guarantee a correct and unique way of action/strategy between AICS and EU Trust Fund Projects;
- Consolidates a reliable and consistent media portfolio/networking Khartoum and in the Eastern Region with newspapers and radio/tv for collaboration and partnership in terms of visibility and dissemination of any program-relevant information;

AICS Khartoum will be the verifier of all the activities implemented by the SDN13 as stated in the SDN13 Convention signed by AICS HQ and DGCS.

## 2. REQUIREMENTS

### Essential requirements

#### Education:

- a. Master's degree (level 7 European Qualification Framework EQF) in Communication or other studies related to. The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research [www.miur.it](http://www.miur.it). Other degrees/diplomas (level 6/5 European Qualification Framework EQF) will be considered when matched with highly qualified professional experience in the sector of intervention.

#### Language:

- b. English both written and spoken: C1 European level.
- c. Italian, if not mother tongue, both written and spoken: C1 European level.

### **Experience and competencies:**

- Minimum three (3) years of relevant professional experience as communication/visibility officers with international organizations and/or governmental and non-governmental bodies.
- At least three (3) years documented professional experience in communication, printing, publishing activities.
- Excellent knowledge of the main computer software, particularly Microsoft office, graphics and photo editing tools.
- Familiar with updating web content (wordpress) and social media (facebook, Instagram, twitter etc).
- Experience in the fieldwork, including interaction with rural communities and local authorities.
- Being immediately available to hold the appointment

The following **preferred requirements** will also be taken into consideration:

- Familiar with operating procedures and communication/visibility policy of the Italian Cooperation.
- Knowledge of visibility and communication EU rules and policy.
- Post-graduation degrees (Master-Doctorate)
- Experience in health programs main domains and topics.
- Previous experience in the Country/Region indicated in this vacancy.

### **3. EVALUATION OF APPLICATIONS**

The selection will be conducted by an Evaluation Commission, appointed by the Ambassador, according to the following criteria:

#### **Education, experience, competencies and preferred requirements (Max 70 points)**

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with reference to academic titles and professional experience.

Candidates scoring at least 55 points will be included in the shortlist and will be invited for an interview.

#### **Interview (Max 30 points)**

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of Embassy in Khartoum.

English competencies and communication skills will be verified during the interview.

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 70 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

#### 4. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date, and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having been dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

1. Motivation letter in English.
2. Copy of valid Passport.
3. Curriculum vitae in English (Europass format).
4. A declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received **before 12:00 (Central European time) on the 16<sup>th</sup> of June 2018** at the following email address: [recruitment@coopitsudan.org](mailto:recruitment@coopitsudan.org)

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number.

#### 5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement
- ii. Applications without **essential requirements a,b,c,d,e,f** at point 2. of this announcement
- iii. Application not signed
- iv. Application received after the deadline stated in this announcement

#### 6. RESULTS OF THE SELECTION

Only short-listed candidates will be informed of the results of the selection process.

#### 7. PROTECTION OF PRIVACY

The candidates will give their unambiguous consent to the use of their personal data for this selection process (Italian D. Lgs. 196/2003).

#### 8. PROTECTION CLAUSE

At any stage of the selection process, the Italian Embassy in Khartoum has the right at its own complete discretion to terminate the recruitment process.

  
The Ambassador  
Fabrizio Lobasso

